

Follow the steps below for your device type (iOS or Android) to download and access the Workday Mobile app.

DOWNLOAD WORKDAY MOBILE APP – iOS

Your iPad or iPhone's operating system must be at iOS 15 or greater to be able to run *Workday Mobile* app.

1. From your iOS device navigate to the *App Store*.
2. In the search field, enter **Workday** and select **Workday** from the results.
3. Tap **Get** and then tap **Install**.

DOWNLOAD WORKDAY MOBILE APP – Android

Your Android device's operating system must be at Android 8.1 or greater to be able to run *Workday Mobile* app.

1. From your Android device, navigate to *Google Play Store*.
2. In the search field, enter **Workday** and select **Workday** from the results.
3. Tap **Install**.

SIGN IN WORKDAY MOBILE APP – Any Device

1. Launch the *Workday Mobile* app.
2. When prompted, enter **Organization ID** *saintfrancis* or scan QR code.

Your Organization ID: **saintfrancis**



Note: After the Organization ID is added, a pop-up states that the app will use **workday.com** to sign in.

3. Select **Saint Francis Employees – Imprivata**.
Note: You need to approve the sign in from your Imprivata app or text code. Refer to *Imprivata Installation QRGs* for instructions to complete this step if you have not already done so.
4. Enter your **Username** (Employee ID) and **Password**, and then tap **Log in**.
5. Optional at sign in: Select or skip options for quicker sign in, including **Remember this device**, **Use biometrics security from your phone**, and **Create a PIN for faster logon**.